

DAILY NURSERY SAFETY CHECKLIST

A SAFE ENVIRONMENT HELPS CHILDREN LEARN, PLAY AND GROW

Date: _____



Room / Area: _____ Completed By: _____ Time: _____



1. INDOOR ENVIRONMENT

✓ OK ✗ ISSUE

- Floors are clean, dry and free from hazards ☐ ☐
- Furniture is safe, stable and in good condition ☐ ☐
- Toys and resources are clean and in good condition ☐ ☐
- No trailing wires or electrical hazards ☐ ☐
- Room is well-ventilated and temperature is suitable ☐ ☐
- Doors and gates are secure and work properly ☐ ☐
- Hazardous items are stored out of children's reach ☐ ☐
- Displays and equipment are securely mounted ☐ ☐

Notes: _____



2. OUTDOOR AREA

✓ OK ✗ ISSUE

- Outdoor area is clean and free from litter ☐ ☐
- Surfaces are safe and in good condition ☐ ☐
- Outdoor equipment is secure and safe to use ☐ ☐
- No sharp edges or dangerous materials ☐ ☐
- Garden is checked for hazards (e.g. glass, stones) ☐ ☐
- Gates and fencing are secure ☐ ☐
- Weather conditions are safe for outdoor play ☐ ☐
- Sun protection available (shade / sunscreen) ☐ ☐

Notes: _____



3. SECURITY

✓ OK ✗ ISSUE

- All doors and windows are secure ☐ ☐
- Gates are locked and secure ☐ ☐
- Visitors sign in and wear identification ☐ ☐
- Unauthorised persons do not have access ☐ ☐
- Alarm system (if applicable) is set / working ☐ ☐

Notes: _____



4. HEALTH & HYGIENE

✓ OK ✗ ISSUE

- Handwashing facilities are clean and stocked ☐ ☐
- Nappy changing area is clean and hygienic ☐ ☐
- Toilets are clean and well maintained ☐ ☐
- Cleaning materials are stored safely ☐ ☐
- First aid kit is available and fully stocked ☐ ☐
- Medication is stored securely ☐ ☐
- Spillages and mess are cleaned promptly ☐ ☐

Notes: _____



5. FOOD & DRINK

✓ OK ✗ ISSUE

- Drinking water is available ☐ ☐
- Food preparation areas are clean ☐ ☐
- Fridge temperature is appropriate ☐ ☐
- Allergens and dietary needs are known ☐ ☐
- Children's snacks/meals are stored safely ☐ ☐
- Crockery, cutlery and cups are clean ☐ ☐

Notes: _____



6. CHILDREN & SUPERVISION

✓ OK ✗ ISSUE

- Appropriate staff : child ratios are met ☐ ☐
- Children are supervised at all times ☐ ☐
- Any injuries or concerns are recorded ☐ ☐
- Children are dressed appropriately ☐ ☐
- Behaviour is calm and interactions positive ☐ ☐
- Transitions and routines are safe and calm ☐ ☐

Notes: _____



7. END OF DAY CHECKS

✓ OK ✗ ISSUE

- | | |
|--|---|
| ● Rooms are clean and tidy ☐ ☐ | ● Kitchen is clean and surfaces wiped ☐ ☐ |
| ● Toys and resources are stored safely ☐ ☐ | ● Electric equipment is switched off / safe ☐ ☐ |
| ● Waste is removed ☐ ☐ | ● Doors and windows are locked ☐ ☐ |

NOTES / ACTIONS



**SAFETY TODAY,
SUCCESS TOMORROW** ♥

Checked By (Print): _____

Signature: _____



Thank you for helping to keep our nursery a safe and happy place for everyone! ♥